

Acadiana Area Human Services District

Board Meeting Minutes

Meeting held via Zoom teleconference/call pursuant to Louisiana Governor Edward's Executive Order JBE-2020-30

December 14, 2020

<u>Members Present</u>: Janise Hardy (Vermilion Parish); Micah Moscovis (St. Landry Parish); Elizabeth West (Governor Appointment/Evangeline Parish); John Stefanski (Acadia Parish); Yasmin Welch(Lafayette Parish); and Carol Broussard (Iberia Parish)

Members Absent: Quinta Thompson; David Merrill (Governor Appointment/Iberia Parish); Vacant (St. Martin Parish); and Vacant (Evangeline Parish)

Employees: Brad Farmer, Executive Director; Jennifer Stelly, HR Director; Tammara Smith, Corporate Compliance Officer; Tynese Breaux, Tyler Clinic Director; Troy Abshire, DD Director; and Monica Echeverria, Community Support Professional

Others: No others present.

| Agenda Item | Discussion | Action |
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| Call to Order | | Call to order by Janise Hardy, Chair, at 3:21p.m. |
| Roll Call | 6 board members personally present. | |
| Quorum | 6 board members personally present. | Chair announced a Quorum present. |
| Approval of Consent Agenda for December 14, 2020: a. Minutes – November regular meeting b. Agenda Calendar Item 1. Executive Limit: Asset Protection (Pol 1.7) c. Executive Director report | Micah Moscovis / Carol Broussard moved/seconded approval of the Consent Agenda Items for December 14, 2020. | Motion passed unanimously |
| Solicit Public Comment Requests | Public Notices were posted at the AAHSD clinics and on the website. Open meeting laws are available. | |

| Public Comments/Input | No public comments. | |
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| Comments from Ex. Director | | |
| a. COVID Update | The State is functioning in a modified phase 2. Governor Edwards encouraged all organizations to use telework at much as possible to help cut down on the spread of COVID 19. AAHSD is rotating employees in and out to limit the number of people in the buildings at one time. | |
| b. Children's Services Update | Children's' services is fully staffed. The program is continue to use telehealth services at this time. | |
| c. Audit Presentation Timetable | Brad presented an audit presentation timetable in which Brad will present AAHSD data to the Board on a quarterly basis. The senior management team will review the data monthly during their Senior management meeting. | |
| d. Status Update on Strategic Plan & Selected Initiatives | Brad reviewed an outline of special projects for the last six months since July 1, 2020. This list of special projects and events are above and beyond in addition to regular the clinic services. | |
| : | A new website for AAHSD will be launched within the next few weeks. It will be more user friendly to the general public including maps and directions to the all of the AAHSD clinic locations. | |

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| Comments from Chair a. Board Advocacy Reports | Yasmin Welch placed a notice on the Facebook page for the Acadiana Social Workers looking for face to face sessions for a client. An AAHSD clinician responded that they are doing face to face webcam sessions. Janise Hardy has been referring parents of children in Vermilion parish to Tynese Breaux at Tyler Behavioral Clinic for services. | |
| b. Review Bylaw Article V | The bylaw states the Board will have nine meetings per year. The Board has held eight meetings for the 2020 calendar year. There are currently two open Board member positions which contributes to the lack of quorum. The Board is currently using the Zoom platform for the meetings during the COVID 19 concerns. | The Board will continue to follow the bylaw for meeting nine times per year. |
| c. Board Business – election of officers | The Board voted to fill their chairman, vice chairman, and secretary/treasurer. Selected to fill the positions are Janise Hardy, Chairman; Micah Moscovis, Vice Chairman; and Quinta Thompson, Secretary/Treasurer. Micah Moscovis / Carol Broussard moved/seconded on approving the election of officers. | Motion passed unanimously |
| Executive Session – follow up of Executive Director performance evaluation | The Board did not feel comfortable completing the executive session over the Zoom platform. Janise Hardy stated she liked the direction that Brad Farmer has gone by doing everything asked of him above and beyond and some things are out of his control like the phones going down at the Tyler Clinic location. Micah Moscovis agreed with Janise Hardy comments. | The board decided to wait to complete the Executive Session at the next face to face meeting which maybe the February 2021 depending on COVID 19 concerns. |

| Date, Time & Location of Next Meeting | Monday, January 25, 2021 @ 3:15pm | Date and Time: Monday, January 25, 2021 @3:15pm Meeting will conducted over the Zoom platform. |
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| Adjournment | Carol Broussard / Elizabeth West moved/ seconded adjournment. | Meeting adjourned at 4:09pm |
| Submitted by Secretary | Janise B Handy | Secretary, AAHSD Board of Directors |